QUEENSBOROUGH COMMUNITY COLLEGE

The City University of New York

Minutes of the meeting of the Senate Assessment Committee on Mar. 4, 2015, at 3:30 pm in room A-504.

Present: Dean Arthur Corradetti (President’s Designee), Shele Bannon (Chairperson), Sheila Beck (Faculty), Ian Beckford, Jim Bentley (Faculty) Chantale Damas (Faculty), Susan McLaughlin (Secretary), Maurizio Santoro (Faculty), Kerri-Ann M. Smith (Faculty).

Excused: Linsy Benjamin (student), Naboth Jaboin (Student), Barbara Lynch (Faculty).

1. Minutes of February 5, 2014, approved.

2. Course Assessment Form. Shele Bannon presented a new course assessment form based on recommendations by the committee members. After discussion of the new form, a variety of changes were suggested, including:

(a) the inclusion of a sample rubric showing a representative format for assessment results;

(b) the addition of a separate section specifically targeted to the assessment of General Education objectives.

The newest version of the course assessment form incorporating these changes will be written by Shele Bannon, and then sent to Ian Beckford and Dean Corradetti for further review.

4. Program Review.

Dean Corradetti suggested that the current method of Program Review could possibly be modified to comply with the ABET model. If the method of Program Review is modified, Dean Corradetti will present the new method for commentary to the Assessment Committee.

5. Assignments for Annual Reports. Assignments for the annual reports were reviewed. Committee members are to present their reports by the end of April.

6. Dean Corradetti’s update. The Assessment Institute is continuing.

6. Shele Bannon commented that since this will be the last semester for 3 members of the current members of the Assessment Committee, she will make a point of inviting the new committee members to the last meeting of the current committee in May.

7. Next meeting: April 7, 2014 in A504 at 3:30 pm.

8. Meeting adjourned at 4:00 pm.

Respectfully submitted,

Susan McLaughlin